

TASK 1 (Letter)

Write a letter to an English-speaking friend about a new job. In your letter

- explain why you changed job
- describe your new job
- tell him / her your other news

Dear Suzie,

Hope my letter finds in best of your spirits. I am writing this letter to let you know that I finally got Software Engineer position in Google. I am so happy to share this news with you.

As I told you earlier, my previous job was so bored to me. I kept working on fixing uncountable bugs of an existing system. Thus, I started seeking new job opportunities two months ago. Since I walked in Google's office during my first interview, immediately knew that this was my ideal work place.

It is a great honour to work for Google and my major responsibility is tuning search results on several Google's products. The most exciting thing is that my supervisor is a pioneer in this area around the world. I believe that I can get enormous cutting-edge knowledge from him.

Furthermore, you would be glad to know that I have bought a new house near my office. I would be over moon nine if you can spare sometime and visit my house so that we can spend some time together and share some nostalgic memories.

With best wishes,

Annie

Regards,

Flourishing Careers

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